



EMPLOYMENT OPPORTUNITY

Safety Officer

Position is full-time temporary up to six months; may become full-time regular.

Do you want to change lives? Do you thrive in an environment of transformational change? Do you have experience implementing safety- or security-related practices and policies? Then we invite you to join our growing team!

POSITION SUMMARY

This position reports directly to the Director of Programs and is responsible for assisting department staff and distribution site leads with implementing best practices for client, volunteer and staff safety and security, primarily during distribution events. Distribution events provide fresh fruits and vegetables to food-insecure clients throughout Yolo County at a variety of locations, such as faith-based organizations, city halls, parks, senior centers, or food closets. While demonstrating excellent people skills and respect at all times, this position will assess safety/security practices and policies with a focus toward prevention, recommend improvements, implement safety/security practices during distributions and other events, and provide safety-related coaching and other assistance to clients and volunteers as needed. Ability to speak Spanish preferred.

ABOUT YOLO FOOD BANK

In executing its mission to end hunger and malnutrition in Yolo County, YFB positively impacts the lives of more than 44,000 people who live in poverty in Yolo County. We provide for 55,000 food distribution visits each month at more than 80 locations via a network of 200 partnerships with food donors, distribution sites and relationships with 72 local nonprofit organizations. This work is propelled from our 42,000 square foot food recovery warehouse and operations facility. The facility offers the programmatic promise and capacity expansion potential to meet the full food security need of Yolo County, and to simultaneously shift the nutritional paradigm of the community. Not only is YFB's mission to end hunger and malnutrition in Yolo County, YFB actively reduces poverty in the county by advancing environmental, social, and economic sustainability.

Visit our website for details on our programs and impact: www.yolofoodbank.org.

KEY RESPONSIBILITIES

1. Take appropriate steps, using discretion, good judgement and tact at all times, to ensure that safety/security practices and policies are followed by clients and volunteers, as well as assist volunteers and staff with safety and other tasks as needed.
2. Work collaboratively with the Programs Coordinator to assess risk at distributions, advise on and implement the most appropriate preventive measures, and identify opportunities for improvement in order to continuously improve the client experience.
3. Responsible for calling law enforcement if appropriate and providing accurate and insightful information in order to de-escalate threatening situations.
4. Provide helpful assistance and/or information to clients, volunteers, nonprofit partner staff, or visitors in order to meet their needs while maintaining their safety, security and good public relations.
5. Work collaboratively with the Programs and Volunteer Coordinators to implement safety/security practices at Volunteer events.
6. As needed, provide safety coaching and supervise volunteers. In addition, make recommendations to the Volunteer Coordinator regarding safety compliance during distributions.
7. Communicate unusual incidents, either directly witnessed or reported by clients, volunteers, Site Leads, or staff, clearly, thoroughly and promptly to the Programs Coordinator.

8. Model Yolo Food Bank core values and organizational culture in all work efforts.
9. Perform all other duties as assigned.

QUALIFICATIONS & EXPERIENCE

The ideal candidate will have experience implementing safety- or security-related practices or policies and working with people, including those who have serious challenges related to their socio-economic status, race/ethnicity, culture, age, and physical or mental health. In addition, they will possess the following abilities, skills and personal attributes:

1. Drive own and YFB transportation up to ten (10) hours per week, primarily to attend distributions, as needed.
2. Able to work at distribution or harvesting sites, often in open-air environments, with physical and weather-related demands, with or without accommodation.
3. Strong work and team ethic. Able to work effectively with a diverse community of staff, peers, volunteers (including those with court-assigned community service), farmers, and organizations.
4. Excellent communication (written and oral) skills.
5. Good planning, decision-making and organizing skills.
6. Good focus on details and accuracy in all aspects of duties.
7. Able to plan, initiate and manage multiple tasks despite frequent interruptions with accuracy, flexibility and professionalism.
8. Able to provide clear work direction to volunteers and site Leads as needed and to provide useful performance feedback to the Volunteer Coordinator.
9. Able to make decisions in a changing environment, anticipate future needs, respond to unanticipated events, and meet deadlines.
10. Able to work positively and effectively with difficult clients (internal and external) in person or over the phone.
11. Able to work independently with little supervision.
12. All positions at YFB are required to serve as ambassadors for our work, and to develop and enhance a nimble, resourceful, creative, curious, collaborative, compassionate, and visionary approach to accomplishing individual and organization-wide goals and objectives.
13. Valid California driver's license and proof of insurance.
14. This position is full time (up to 40 hours/week) as follows: Monday 1:00pm – 6pm, Tuesday 8:30am – 5:00pm, Wednesday 8:30am – 5:00pm, Thursday 8:30am – 5pm, Friday 6am – 2:30pm. This position may require occasional Saturdays.

COMPENSATION & BENEFITS

Salary range is \$15-\$17/hour, plus benefits including 4 weeks PTO, 10 paid holidays, medical, dental, 403(b) match, Flexible Spending Account (Health and Dependent Care), and employer-paid employee assistance program, long-term disability, and life insurance.

APPLICATION PROCEDURE & TIMELINE

Please submit resume and letter of interest with Safety Officer and your last name in the subject line to **Lorna Carriveau, Human Resources Adviser**, lorna@yolofoodbank.org. Applicant screening will be ongoing until the position is filled as the goal is to complete the recruitment process at the earliest opportunity and welcome a new Programs team member as soon as possible.

YFB is an Equal Opportunity Employer.